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Guardianship Information

A guardianship is a legal proceeding in the Circuit Courts of Florida in which a guardian exercises the legal rights of an incapacitated person or a minor child. A guardian is an individual or institution, such as a bank trust department, appointed by the court to care for an incapacitated person or a minor child. All guardianship matters in the State of Florida require an attorney (Rule 5.030).

Guardianships for an adult person are filed when it is believed that a person is not mentally capable of taking care of himself/herself. Mental Health appoints a committee to evaluate the person and make their report to the court. Guardians can be appointed as guardian of the person only, property only, or person and property. If a person recovers in whole or part from the condition that caused him or her to be incapacitated, the court will have the ward examined and can restore some or all of the person's rights.

Guardianships for minors are filed when the minor child has inherited money or has property in excess of \$15,000.00. A guardian of the property is all that is needed if the minor child's parents are living. If the minor child's parents are deceased or unable to be appointed guardians, he/she may need a guardian of the person and property.

[Lee](#)

[Charlotte](#)

Charlotte County Guardianship Information

Guardianship Hotline

The Charlotte County Court Guardianship Monitoring Program has a hotline number that acts as a clearinghouse for complaints, requests, and inquiries regarding particular Guardianship cases, where anyone can report their concerns. The caller may remain anonymous.

Any allegation of abuse, neglect and/or exploitation of elderly or the misappropriation of the ward's assets must be reported directly to the Department of Children and Families at (800) 96ABUSE, and/or the Charlotte County Sheriff's office (941) 639-2101 (call 911 for emergencies), *prior* to contacting the Guardianship Hotline

***** IF IT IS AN EMERGENCY, CALLERS WILL BE INSTRUCTED TO HANG UP AND CALL 911 FIRST *****

Guardianship Hotline

(941) 769-1275

IMPORTANT: When a notice of hearing is filed a copy of the notice of hearing must be immediately send to the Court's Judicial Assistant at patriciat@ca.cjis20.org If this procedure is not followed in every case the hearing will not be placed on the Court's docket.

Charlotte Guardianship/Incapacity Documents, Procedures, Checklists and Best Practices

Incapacity/Guardianship

Emergency Temporary Guardianship (ETG)

Guardianship of Minors



BEST PRACTICES

Best Practices - Guardian Advocate [Download](#)

PROCEDURES

Instructions for Submission of Proposed Orders Electronically-Generally [Download](#)

Instructions For Filing Guardian Advocate Cases [Download](#)

Instructions for Submission of Proposed Orders [Download](#)

FORMS

Application for Appointment as Guardian Advocate [Download](#)

Designation of E-Mail Address [Download](#)

Acknowledgement of Responsibilities of Guardian Advocate [Download](#)

Guardianship Annual Plan of Guardian Advocate of Person [Download](#)

Guardianship Annual Guardianship Plan of Guardian Advocate of Person (Minor Ward) [Download](#)

Initial Guardianship Plan of Guardian Advocate of Person (Adult Ward) [Download](#)

Letters of Guardian Advocacy of the Person [Download](#)

Notice of Hearing on Petition for Appt of Guardian Advocate [Download](#)

Notice of Hearing on Petition for Appt of Co-Guardian Advocate [Download](#)

Oath of Guardian Advocate, Designation of Resident Agent and Acceptance [Download](#)

Order Appointing Attorney for Developmentally Disabled Person in Guardian Advocacy Cases [Download](#)

Order Appointing Guardian Advocate of the Person [Download](#)

Order For Involuntary Inpatient Placement [Download](#)

Order Appointing Attorney for Person with Developmental Disability [Download](#)

Order Approving Annual Guardianship Plan of Guardian Advocate of Person [Download](#)

Order Approving Initial Plan of Guardian Advocate of the Person [Download](#)

Order Waiving Annual Accounting [Download](#)

Order Waiving Credit and Criminal Investigation [Download](#)

Physician's Report - Adult [Download](#)

Physician's Report - Minor [Download](#)

CHECKLISTS

Guardian Advocate [Download](#)

Guardianship Petition for Successor Guardian Advocate [Download](#)

Guardianship Accounting (Simplified) [Download](#)

Guardianship Waive Education [Download](#)

Guardianship Accounting [Download](#)

Guardianship Annual Plan [Download](#)



Guardianship Inventory	Download
Guardianship Motion to Withdraw	Download
Guardianship Petition for Attorney Fees	Download
Guardianship Petition for Guardian Fees	Download
Guardianship Petition for Sale of Personal Property	Download
Guardianship Petition to Remove Guardian	Download
Guardianship Resignation and Discharge	Download
Initial Guardianship Plan Checklist	Download

DOWNLOADS

[Guardianship Monitoring Program Information](#)

CONTACT INFORMATION

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INFORMATION

ADA Information
Career Opportunities
Contact Information
Frequently Asked Question
Interpreter Services

COURTHOUSE LOCATIONS

Lee County
Charlotte County
Collier County
Glades County
Hendry County

PUBLIC INFORMATION

Media Center
Social Media Terms of Use
2024 Court Holidays
Circuit Times Newsletter Vol 2

JUDGES

Dockets
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